

South Molton Neighbourhood Plan – Draft Minutes of Steering Group Meeting held 5th June 2017

Chair – Matthew Bushell

Vice – Chair – Marc Cornelius

Present: Amy Littlejohns (Advising Consultant), David Worden (District and Town Councillor), Matthew Bushell (Town Councillor), Mark Cornelius (Town Councillor), Tom Sparkes (Citizen), Lyn Winter (Citizen), Jane Tomlin (Citizen) and Andrew Coates (South Molton Town Council Clerk).

Apologies: Maria Bailey, Richard Westcott, Linda and Peter Falkner, Peter Bright, Peter Bishop, Jean Foster and Neil Kingdon.

Introduction

Chair welcomed everyone to the meeting table and recapped where we are in the process. Lyn Winter asked to have funding added to agenda, which was agreed unanimously.

Agree notes from last meeting

Notes agreed with no further amendments. As Jane doesn't use email, Amy agreed to send any crucial documents or correspondence via post.

Vision

Amy Littlejohns circulated 'Examples of Vision Statements and Objectives' which provided the group with a basis to work from. Particularly liking the St. Ives example, the group agreed that a short, punchy and clear sentence would be the best approach. Key words were written down to help the process of creating the vision, those were as follows:

- Vibrant
- Healthy
- Encompassing
- Sustainable
- Future proof
- Inclusive
- Thriving
- Buoyant
- Tradition
- Diverse
- Cultural
- Heritage
- Community
- Flourish

After a lengthy discussion of what key words should be used, Marc and Jane created a vision that the group could further discuss via email, as many members of the group were not present at the meeting.

Vision

‘We aim to enhance socially, culturally and environmentally our community so that it remains a flourishing inclusive friendly Town.’

Amy agreed to circulate the vision for discussion with the intention for it to be finalised prior to the next Steering Group meeting.

Sub Group Objectives

The examples circulated were discussed. It was decided that the sub group leaders need to come to the next meeting with their topic objective/s. These then can be discussed within the whole group to ensure that they all correspond with one another- and crucially the overall vision. As Peter Bright was not present, Amy will email him directly to ensure he is aware of what he needs to do for Employment and Business. As decided in the previous meeting below are the sub groups and the leaders who need to bring the objectives to the meeting:

- Employment and Business – Peter Bright
- Open Space and leisure – Marc Cornelius with support from Neil Kingdon (Marc discussed Neil will take the lead on this topic)
- Housing and associated parking – Marc Cornelius with support from Matt Bushell
- Parking and Traffic Management – Tom Sparkes with support from Marc Cornelius, Matt Bushell and David Worden
- Community (Incorporating Arts, Heritage, Health, Well Being, Infrastructure) – Lyn Winter supported by Jane Tomlin
- Town Centre/Central Area – Matt Bushell

Funding

Lyn Winter raised the topic of funding and stated that within Locality Grant Funding, there was more grant available. She highlighted that it can be used for a range of things such as assisting in building a sound evidence base, building a website or creating management plan. After a discussion of each grant use suggestion, it was agreed that creating a sound evidence base was crucial to the Plan’s creditability.

Furthermore, it was agreed that the grant could help assist with building a younger demographic evidence base through social media.

In addition it was discussed that accurate maps for the Plan were required. Amy was going to ask a colleague about Promap costs and members of the Steering Group suggested a discussion with the Town Council would be beneficial.

Questions

There were no questions at this stage, however questions were answered intermittently throughout the meeting.

Dates of Next Meeting

Tuesday 11th July 6.45pm

Monday 14th August 6.45pm (there was a discussion to miss August because of the summer holidays but unfortunately due to the Plan's tight timescales this was advised against)