

**South Molton Neighbourhood Plan – Draft Minutes of Steering Group Meeting held 8<sup>th</sup> May 2017**

**Chair – Matthew Bushell**

**Vice – Chair – Marc Cornelius**

**Present :** Maria Bailey (Advising Consultant), David Worden (District and Town Councillor), Matthew Bushell (Town Councillor), Mark Cornelius (Town Councillor), Tom Sparkes (Citizen), Peter Bishop (Citizen and Business Owner), Lyn Winter (Citizen), , Paula Hagley (Citizen), Art Symons (Citizen), Peter Bright (Business Owner), Jane Tomlin (Citizen), Derrica Hodgson (Citizen), Douglas Urqhart (South Molton Foodbank), Neil Kingdon (Rugby Club) .

**Apologies:** Amy Littlejohns, Richard Westaway, Linda and Peter Falkner.

Introduction

Chair welcomed everyone to the meeting especially the new faces around the table and explained the purpose of preparing a Neighbourhood Plan and where the Group were in the process. The Chair thanked everyone for the time and effort being put into this project and in particular Marc Cornelius and Peter Bright for the work on the questionnaires.

Agree notes from last meeting

Notes agreed with amendment to include Neil Kingdon on the attendance list.

Focus groups in schools/ YMCA

David Worden reported he attended an assembly at the Junior School and the children will be responding with their ideas. Visits to the other two schools are planned. This will help balance the fewer number of responses from younger people.

Questionnaire Analysis

**Full summary attached as Appendix to the minutes.** Marc Cornelius gave an excellent and thorough presentation of results from the survey. 310 responses were received and marc stated that it was important that the Group read all the comments as a lot of people had spent a lot of time and put a lot of thought into detailed responses. Detailed discussions took place which informed the key priorities to be addressed

Topics and Sub Group

Discussion on the questionnaire results resulted in the decision to cover the following topic areas in the Neighbourhood Plan. Leads were then assigned to these topics to formulate a Sub- Group for each area. Leads would come to the next meeting with a list of other people/organisations that would be part of that sub-group.

Employment – Peter Bright

Open Space and leisure – Marc Cornelius with support from Neil Kingdon and Lyn Winter

Housing and associated parking – Marc Cornelius with support from Matt Bushell

Parking and Traffic Management – Tom Sparkes with support from Marc Cornelius, Matt Bushell and David Worden

Community (Incorporating Arts, Heritage, Health, Well Being, Infrastructure) – Lyn Winter supported by Peter Bright and Jane Tomalin

Town Centre/Central Area – Matt Bushell

#### Questions

Lyn Winter was being asked by the community for updates on progress from the Group and volunteered to do an update on Facebook. Maria Bailey agreed that draft minutes from the meeting would be circulated to the whole group as soon after the meeting as possible.

#### Dates of Next Meeting

Monday 5<sup>th</sup> June 6.45pm

Tuesday 11<sup>th</sup> July 6.45pm