

South Molton Neighbourhood Plan – Draft Notes of Steering Group Meeting held 15th December 2016

Present : Maria Bailey (Advising Consultant), Andrew Coates Town Clerk, David Worden District and town councillor, Matthew Bushell Town Councillor, Richard Westcott Citizen, Phil Byers Citizen and Business Owner, Mark Cornelius Town Councillor, Tom Sparkes Citizen.

Designation of neighbourhood area – Submitted to NDC Who have confirmed all in order and will be on their website before Christmas

Election of Chair – Matthew Bushell

Election of Vice – Chair – Mark Cornelius

Agreed that Draft Terms of Reference for the Steering Group will be drafted by Maria and circulated for comment over the Christmas/New Year period.

First public drop in sessions to be arranged at the Amory Centre for Friday 20th January 2017 6.30-8.30pm and Saturday 21st January 2017 10am – 12 noon.

Advertisement of these events to be made in the New Year.

Facebook page and website to be set up early January.

Maria to draft model for drop in sessions and circulate to members of the Steering group over the Christmas / New Year period.

Maria to contact others who have shown an interest on being on the Steering Group but did not attend the first meeting to see if they are still willing to participate.

Next meeting of the Steering Group to be arranged for Thursday 12th January at 6.45pm in the garden room at the Amory Centre. All members of the group to bring along their ideas for priorities to tackle in the Plan.

Maria to circulate the South Molton section of the emerging Local plan to all members and will also be on display at the drop-in sessions.